

## Employee Retention Questionnaire

### Rewards & Recognition Program details:

	Monthly	Quarterly	Annual	Spot	For ex.
Award Price					Rs.500/-
Appreciation form (Letter / Plague/ etc.)					Wooden Plague
Criteria for Award					Innovative idea
Reccurance					same person / team

If there are any other awards, Please list them below:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### Family Interest Factors:

Ways of celebrating employees- (Please mention the details wherever possible. Mention NA if not applicable)

- Birthday:
- Wedding anniversary:
- Parenthood (new born baby):
- Family Day / Open house day:
- Spouse/ Parents / Kids recognition:
- Criteria for recognition of family members:

### Feel Good Factors:

List the support/services provided on following:

- Short term loan:
- Sports facility:
- Support of housing agent:
- Support for school admissions:
- Helpdesk (tax / investments / general):

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## Employee Development:

Does the company support/ sponsor any employee in:

- Technical certification:
- Career planning:
- Performance development:
- Mentoring Program:

## Employee Feedback System:

Does the company support any of the following:

- Helpdesk (HR):
- Suggestion box:
- 360 degree feedback:
- Employee satisfaction survey:
- Exit analysis:
- Team Meetings:

## Employee Commitment:

- Service Agreement for trainees:
- Service agreement for onsite trainings / deputation:

## Any other Strategy:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Thank you for your time and valuable feedback.